**SAFETY OFFICER**

Role: Safety Officer

Term: Permanent - part time

Location: Main place of work will be STFC, Oteley Road, Shrewsbury SY2 6ST but will also may include other Club sites.

Salary: *Dependent on experience*

Hours: Minimum of 22.5 hours per week to meet the needs of the business.

A fantastic opportunity has arisen at Shrewsbury Town Football Club for an experienced Safety Officer.

The safety of all visitors to Shrewsbury Town’s Stadium and its associated facilities is fundamental and in accordance with legislation and Company policy, this role will be responsible for ensuring the safety of all spectators on match-day as well as ensuring a safe environment is provided for all who work and visit the Club on a non-match day across each of the Club’s sites.

Primarily based at the Clubs Stadium, the hours of this role are minimum 3 days per week including attendance at all home match-days and other events as required.

As an integral member of the management team, you will be responsible for the implementation, management and development of all Club Safety policies (to include match-day and non-match day) to ensure compliance with legislative and other requirements as laid down by the relevant governing bodies across the entire business.

Main duties will include but shall not be limited to, the overall management, leadership and development of the match-day operation, including all match preparation, liaison with regulatory bodies such as the Local Authorities, the Sports Grounds Safety Authority, West Midlands Police, Fire and Ambulance services, etc. You will be required to ensure the development and completion of all associated policy and documentation to achieve an efficient, effective and safe match-day operation as required to comply with the Club’s safety certificate.

Along with HR you will be responsible to ensure that adequate numbers of match-day staff are recruited who meet the necessary safety requirements and that the necessary training and further development of the match-day workforce are met. The scope of these duties may extend as dictated by the changing requirements of the regulatory bodies, the department and the organisation; therefore, the role may require additional ad-hoc duties as reasonably required.

Applicants must possess an NVQ Level 4 Certificate in Spectator Safety Management. As well as holding the necessary qualifications, the post-holder will be an organised, reliable individual with calm approach and proven experience of crowd management will be advantageous. Previous experience of working within spectator/crowd safety is essential.

Knowledge or experience within the general Health and Safety industry or relevant Health & Safety qualifications is desirable but not essential.

To apply for this position, please submit CV to [jobs@shrewsburytown.co.uk](mailto:jobs@bcfc.com) (stating Safety Officer in the subject box) or via post to

* Sue Pritchard, HR Manager, Shrewsbury Town FC, Oteley Road, Shrewsbury SY2 6ST

Please clearly mark your return envelope “Safety Officer”

* CLOSING DATE: 25th July 2017

Applicants must be eligible to live and work in the UK. Under the Vetting and Barring Scheme and in accordance with the Club’s own rules regarding Safeguarding the post-holder will be required to meet minimum criteria regarding Safeguarding and an enhanced CRB will be required in this post. Exceptions Order to Rehabilitation of Offenders Act 1974 applies.