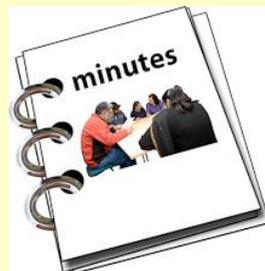


Stoke-on-Trent Learning Disability Partnership Board



Meeting notes – 18 April 2013

People who were at the meeting

Matthew Fry	Stoke-on-Trent City Council / Elected Member
John Mawman	Reach
Amanda Lovatt	People: Adults and Neighbourhood Services / Adult Social Care
Carl West	Reach Expert
Amanda Picken	People: Adult and Neighbourhood Services / Supporting People
Geoff Catterall	People: Children and Young People's Services
Patsy Corcoran	Reach
Kevin Day	Joint Commissioning Unit
Debbie Cooper	Joint Commissioning Unit
Margaret Mason	Reach MP
Mary Carr	Reach MP
Chris Morton	People: Adults and Neighbourhood Services / Adult Social Care
Janet Beech	Staffordshire and Stoke-on-Trent Partnership Trust
Tony Johnson	Mencap
Mark Evans	Reach Support Worker
Andrew Garvey	Reach Support Worker
Celia Challis	Joint Commissioning Unit – Notes

Visitors

Simon Robson People: Adult Social Care

People who said “Sorry – I can’t come to the meeting”

Chris Herbert Brighter Futures

Carolyn Colduck People: Children and Young People’s Services

Sally Reston People: Adult Social Care

Irene Abbots Family Carer

Jane Tipping Stoke-on-Trent Clinical Commissioning Group

Faye Pemberton North Staffs Combined Healthcare NHS Trust

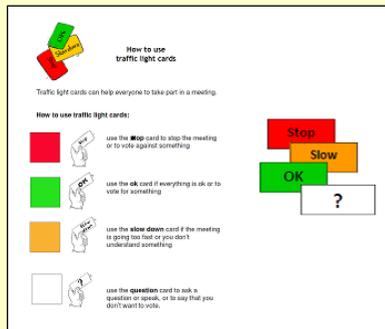
Rob Bowler People: Adults and Neighbourhood Services / Housing Enabling

Janet Johnson UHNS

Housekeeping



We all said hello. Celia Challis read out the names of the people who could not come to the meeting.



We asked people to use the traffic light cards.

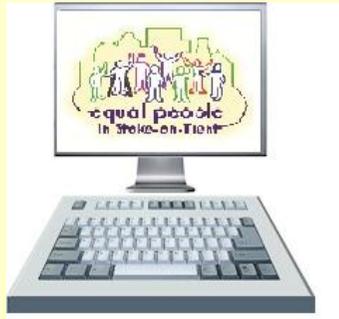
Notes of the last meeting



The notes were OK.

Notes from other Partnership Board meetings are on the [Partnership Board website](#).

Catch up on what's happened



We looked at the summary of the last meeting. Summaries of other Partnership Board meetings are on the [Partnership Board website](#)

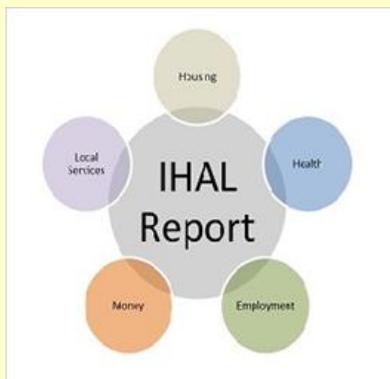
Catch up on what's happened

Mini JSNA for Learning Disabilities



Kevin Day talked about how Adult Social Care is going to get more facts and figures about people with learning disabilities. This will help Social Care and the local NHS plan services that people need. Kevin Day and Amanda Lovatt will let Partnership Board know how this develops.

Learning Disability Partnership Board Report



There is an organisation called 'The Improving Health and Lives Learning Disabilities Observatory' (IHAL). IHAL keeps watch on the health of people with learning disabilities and the healthcare they receive. IHAL is part of Public Health England. Please [click here](#) to get to the he IHAL website, which has lots of useful information.

Catch up on what's happened

Learning Disability Partnership Board Report

Last Summer, IHAL asked every Learning Disability Partnership Board in England to answer questions about local services for people with learning disabilities. Kevin Day answered the questions for the Stoke-on-Trent Learning Disability Partnership Board.

We will send a copy of the national overview of what Learning Disability Partnership Boards said in their 2011/12 annual reports. We will send a copy of the Stoke-on-Trent profile report as well.

Reach Parliament – Elections and Transport



There are new Reach MPs. More details soon. There was no update about transport.

Catch up on what's happened

Fulfilling Lives



Lifeskills - all but one of the places at Handley House have been filled. Everyone is now looking forward to the second intake.



Waterside – staff have given a big presentation about Waterside. This was really well received.

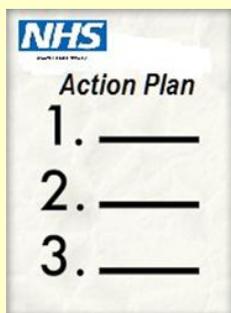
Catch up on what's happened

Housing



People are working on the Learning Disability and Housing action plan.

Good Health Group



Work on the action plan is going forward.

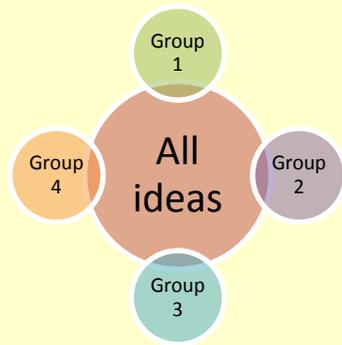
Catch up on what's happened

Steps to Speaking Up



Andrew Garvey said that between 100-150 people have visited the Equal People website to view the Steps to Speaking Up toolkit.

Partnership Board Workshop



The main part of the meeting was a workshop. This was to help us find out ways to

- Help people see that Partnership Board does make a difference.
- Make Partnership Board meetings interesting and enjoyable.



We asked people to think about

- What they like and don't like about Partnership Board
- What works well and what doesn't
- Things that could be better
- Do we have the right people at the table?
- How often we should have Partnership Board meetings
- Ideas

We talked about the things people like and what works well



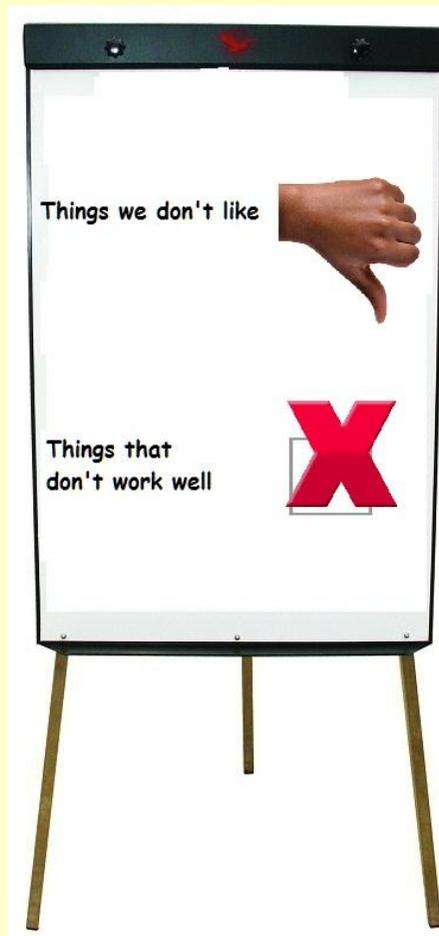
- Very welcoming and friendly – people respect each other
- Feel included
- Informal, relaxed, accessible meeting
- People are comfortable to speak up and ask questions
- There is good representation from people with learning disabilities
- Using the traffic light cards, checking the notes and preparation meetings
- Dedicated support
- Keeping time helps us to focus
- Time for Reach and Carers issues on the agenda
- Information sharing – people have good ideas
- Agenda deals with the key issues
- People get answers to their questions and explanations
- People with learning disabilities have support from Reach if they get stuck
- Time of meetings – afternoons are good

We talked about the things people don't like and what doesn't work well



- Changing co-chairs and people not coming to meetings
- The layout of the room – being in a large group
- Where does Partnership Board link into?
- How does it link into people's lives or influence people who make decisions?
- No representation from people with complex needs and there is nothing on the agenda about people with complex needs
- Lots of talking but do we see actions? Need to be more active in checking actions and plans
- Venue is not on a good bus route
- Need information feeding back to the Board on pieces of work
- Move on too quickly between topics (not always enough time)
- Sometimes don't stick to the agenda

We talked about the things people don't like and what doesn't work well



- Not enough family / carer representation
- There is no financial information
- Sometimes questions aren't answered
- People with learning disabilities (Reach) are not always involved in work from the start - Not enough co-production / working together
- People don't always prepare – this wastes time
- Long time between raising an issue and following up – things move on. Actions can take time
- Hard to see changes and differences
- People use jargon and sometimes talk too quickly
- Meeting times aren't always suitable for everyone
- Traffic light cards are not always used properly

We talked about the membership

Do we have the right people at meetings?



- No representation from the Gypsy / Traveller communities
- We need people from minority communities to engage with the Partnership Board and / or work groups
- Police commissioner to be invited
- Representatives from work groups to attend Partnership Board
- Independent chair / advocate
- CCG people should be at meetings (but members understand why the CCG Clinical Lead cannot attend many meetings)
- It's difficult to say who should be at meetings because of a lack of clarity about what the Partnership Board does
- Working together goes on outside the meeting – we need to be clear about what the Partnership Board is for and what it does

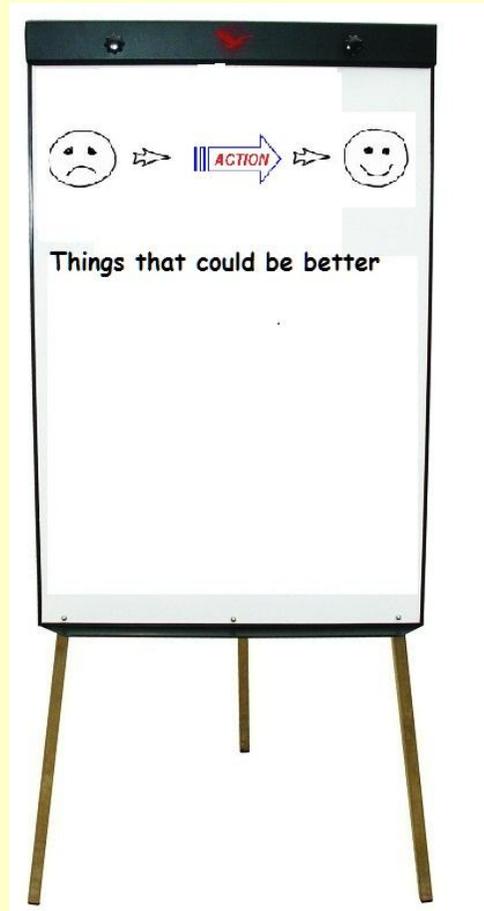
We talked about how often Partnership Board should have meetings

People said



We talked about things that could be better

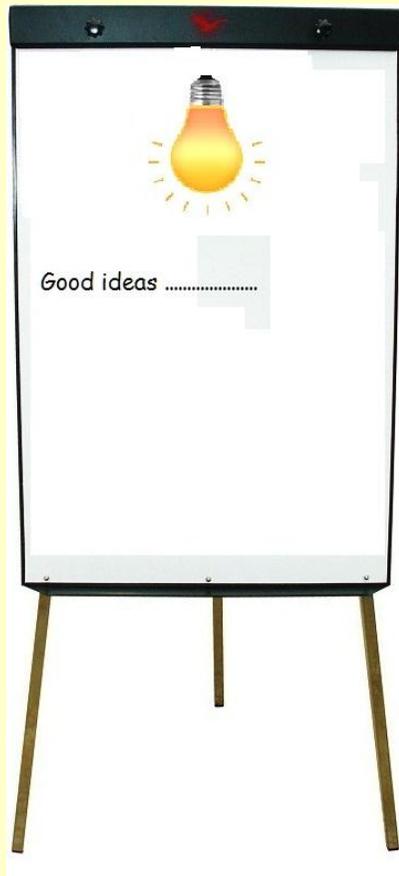
People said



- Should have meeting times that are flexible for everyone, for example, carers – before lunch, over lunch and early afternoon
- Need to look at sub-groups
- Would a smaller Board be better at driving sub-groups and working better?
- Board should set the scene for a year or part year
- Should we have an Equal People or Working Together Partnership rather than Learning Disability Partnership Board?

People's ideas

There were some good ideas



Need to think carefully about how we challenge plans for change

Partnership needs to decide what it wants to influence - ask people who they want to influence

Will need early information on what organisations are planning

Move away from 'Learning Disability Partnership Board' to a 'Working Together' or 'Equal People' Partnership

People's ideas

We talked about how we can make meetings better



- The partnership needs a work programme to shape the business for the year. There should be a planning meeting well before the start of a new business year.
- The partnership needs to think carefully about and agree who chairs and who does the work.
- The Partnership needs to take action and do things.
- Partnership meetings could follow the Reach Parliament model. This would mean a conference approach to meetings. but the Partnership would still need a chair.
- The Partnership should work together to plan. It should find out what's happening and challenge approaches to work such as the Winterbourne View work if they feel this is not right.
- People need to work better together through the whole cycle of business to change people's lives.

Next steps

Things to do



Everybody at the workshop had a lot to say about how we can make the Partnership Board really interesting.

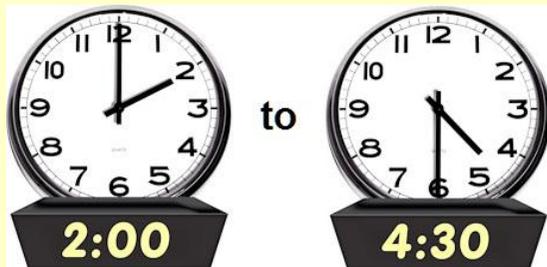
People agreed that we would finish off the workshop at the Partnership Board meeting on 11 July.

Reach will ask members to say what they think. Reach will send a report about this to Partnership Board. The report will be sent to people with the meeting notes.

Date and Time of Next Meeting

JULY 2013						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Thursday 11 July 2013



2 o'clock to 4:30 p.m.



Riverside Employment Training Service
Riverside 2 Office Village
Campbell Road
Stoke on Trent
ST4 4RG